

Pravara Institute of Medical Sciences
(Deemed University)

Ref No. /PIMS/Research/2013/836

Date:-13/06/2013

Notification No. 21 / 2013

It is hereby notified for information of all concerned that as a matter of Policy on Research Projects and budgetary Provisions and utilisation of grants received from various research funding agencies at national and international levels received by the Principal Investigators in all constituent Colleges / Institutions are to follow " **GUIDELINES FOR UTILIZATION OF EXTERNAL FUNDED RESEARCH GRANTS BY CONSTITUENT UNITS** " of Pravara Institute of Medical Sciences (Deemed University).

All concerned are requested to, note, adopt and follow the contents of the said Policy attached with this notification.

A.L.Bhosale
Registrar

Copy for information and necessary action to:-

Principal / Director

1. Rural Medical College
2. Rural Dental College
3. College of Physiotherapy
4. College of Nursing
5. Centre for Biotechnology
6. Centre for Social Medicine
7. Heads of Departments- Rural Medical College
8. Heads of Departments- Rural Dental College
9. Chief Accountant – PIMS / PMT
10. Asst. Director- Sports & Cultural Activities
11. Co-ordinator, International Relations Office
12. Controller of Examinations
13. Assistant Registrar (Academic / General / CET)
14. Establishment Officer- Pravara Institute of Medical Sciences (Deemed University)
15. IT Manager- with a request to upload the said circular on University Website

Guidelines for Utilization of External Funded Research Grants by Constituent Units

Research driven health care is the major theme of PIMS-Deemed University, all its constituent units are focusing on need based, fundamental and applied research activities. As a matter of policy, all the constituent units of PIMS-Deemed University collaborate with various national and international academic and research organizations for technical and financial support for their long term and short term research pursuits. These research pursuits include institutional level as well as faculty level research projects, technical consultancy projects etc.

The Centre for Social Medicine (CSM) has been empanelled by National Health Systems Resources Centre (NHSRC), National Institute of Health and Family Welfare (NIHFW), Government of India, State Health Systems Resources Centre (SHSRC), Government of Maharashtra, Pathfinder International, USA etc.

Rural Medical College, Rural Dental College, College of Physiotherapy, College of Nursing, and Centre for Biotechnology are approaching various research organizations for funding their research projects & clinical trials. These research projects and clinical trials are being carried out by research workers within the premises of the respective colleges/centres utilizing the infrastructure and other facilities of the respective college/centre as well as infrastructure of the PIMS-Deemed University.

The following are the guidelines to be followed by the Principal Investigators (PI) of the Research Projects during formulation of the budget and utilization of the grants received from the external funding agencies.

1. The budgetary provisions and guidelines as part of approved Project Proposal by the funding agency are to be followed strictly by the Principal Investigator of the Project.
2. PIMS University administrative charges minimum @ 7% of total budget of the research project should be included while formulating the research projects and the same amount should be paid to PIMS-DU on getting the research project sanctioned/implemented.

If in the utilization of grants of the project administrative charges sanctioned are more than 7% then those are to be paid to PIMS-DU. Minimum @ 7% of total budget of the research project are mandatory as administrative charges.

3. Honorarium/Professional consultancy fee to the Principal Investigator (PI)/Project Director (PD), Co-investigator (s) and other technical staff like Statistician, Translator, Field investigators etc to be paid as per the approved/sanctioned budget of the research project.

It will be individual responsibility of the persons involved to declare this income for income-tax calculations. The PIMS-DU will not take any responsibility in this matter if you have not declared this income.

4. Honorarium/Professional consultancy fee for administrative/supportive staff like Clerk, Computer Programmer/Operator, Accountant etc of the respective College/Centre or of PIMS/PMT who is/are actually involved in the research project has to be paid in such a way that all eligible staff will get an opportunity to benefit from the grants of the research projects. The quantum of these payments shall be decided by the Principal Investigator (PI) in consultation with the Head of the Institute/Head of the Department of the concerned facility.
5. If the instrument/equipment is purchased with the project-grants the same will be the property of PIMS (DU).
6. Balance of grants, if any, after making payments as mentioned above, should be credited into the respective constituent College/Centre to create a research corpus for future development.

These guidelines should be followed with immediate effect by all concerned strictly.

Place:- Loni-413736
Date:- 12-06-2013

A.L.Bhosale
Registrar