



# PRAVARA INSTITUTE OF MEDICAL SCIENCES

(DEEMED TO BE UNIVERSITY)

NAAC Accredited with 'A' Grade (CGPA 3.17)

Loni-413736, Tal. Rahata, Dist. Ahmednagar (Maharashtra)

Ref: PIMS/R/2018/ 2132

Date: 29/ 12 / 2018

## NOTIFICATION

### **ANNUAL ACADEMIC CALENDAR/SCHEDULE FOR VARIOUS ACTIVITIES FOR THE ACADEMIC SESSION 2018-19. (1.8.2018 to 31.7.2019)**

It is notified for information of all concerned that the Academic Calendar (tentative), schedule of the meetings of the statutory and non-statutory authorities including detailed Internal and university examination schedule. Schedule of CME/Seminar/Conferences for the Academic session 2018-19 for constituent colleges & the courses under the ambit of Pravara Institute of Medical Sciences (Deemed University) shall be as under:

#### **1. TERMS & VACATION**

Term	Term		Total days	No. of Holidays					Available working days
	From	To		Sundays	Public Holidays	Vacation	Uni. Exam	Total Holidays	
<b>Post Graduate - Medical and Dental Faculty</b>									
I <sup>st</sup> Term	02.05.2018	31.10.2018	183	26	09	-	25	35	147
II <sup>nd</sup> Term	01.11.2018	01.05.2019	182	26	08	-	30	33	150
<b>Under Graduate-Medical and Dental Faculty</b>									
I <sup>st</sup> Term	01.08.2018	31.01.2019	184	26	10	13	27	36	145
Winter Vacation	25.10.2018	06.11.2018	13	01	-	-	-	13	13
II <sup>nd</sup> Term	01.02.2019	31.07.2019	181	26	07	31	25	32	152
Summer Vacation	01.05.2019	31.05.2019	31	04	02	-	-	-	25
<b>Under Graduate-Nursing / Post Graduate Nursing M. Sc, P. B. B. Sc. (Faculty of Nursing)</b>									
I <sup>st</sup> Term	01.08.18	31.01.19	184	26	10	15	31	36	148
Winter Vacation	02.11.18	16.11.18	15	02	-	-	-	15	15
II <sup>nd</sup> Term	01.02.19	31.07.19	181	26	04	31	30	30	151
Summer Vacation	01.07.19	31.07.19	31	04	01	-	-	-	26
<b>(UG) B.P.T., (PG)M. P.T, (PG) M.P.H, (UG) B. Sc., (PG) M. Sc. (Medical Biotechnology) Faculty Allied Health Sciences</b>									
I <sup>st</sup> Term	01.08.18	31.01.19	184	26	08	13	27	34	150
Winter Vacation	25.10.17	06.11.18	13	02	-	-	-	-	13
II <sup>nd</sup> Term	01.02.19	31.07.19	181	26	05	31	25	26	150
Summer Vacation	01.05.19	31.05.19	31	04	01	-	-	-	26

**\*\* Duration of the Academic Term will vary according to changes in admissions procedures**

\* Winter vacation and Summer Vacation for Clinical Department (Clinical posting, internal assessment examination, University examination and routine hospital work done during vacation period by 50% staff on duty in each half of vacation. Hence ½ of the vacations days are included in total working days)

**1. For PG Medical & Dental Faculty: 147 days in First term + 150 days in Second term = 297 days**

**2. For UG Medical & Dental: 145 days in First term + 152 days in Second term = 297 days**

**3. For Nursing faculty: 148 days in First term +151 days in Second term = 299 days**

**4. For Allied Health Sciences: 148 days in First term + 148 days in Second term = 296 days**

**Teaching days which is over and above the minimum requirement of 240 days working days**

## 2. ADMISSIONS

Particulars	Dates for 2018-2019
Admission to MBBS / BDS courses	On the basis of NEET as per Hon. Supreme Court Order and schedule of DGHS
Conduct of CET for Allied Health sciences	23.06.2018
All India Ph. D Entrance Test (2018-2019)	24.08.2018
Admissions to commence from	For MBBS / BDS as per Hon. Supreme Court Order
Commencement of Academic Session	MBBS/BDS as per Hon. Supreme Court Order. UG/PG Nursing courses – 01.10.2018 UG Physiotherapy-01.08.2018
Last date of admission	Cut off date as per Hon. Supreme Court Order

## 3. INDUCTION/ORIENTATION PROGRAMME

Particulars	Proposed
Orientation PG Medical / Dental	Last week of June 2018
Orientation of PG Allied Health sciences	Last week of September 2018 For PG Nursing 01.10.2018
Orientation of UG MBBS / BDS	Immediately after completion of admissions
Orientation of UG - Allied Health sciences	Last week of September For UG Nursing 01.10.2018
Orientation of UG	II/I,III-I/III-II MBBS Immediately after declaration of the Result II/III/IV-BDS Immediately after declaration of the result II/III/IV-B.Sc.(Nursing) immediately after declaration of the result
Interns Orientation Programme	Immediately after declaration of the result

## 4. INTERNAL EXAMINATIONS – (Regular Batch)

Course	Year/Batch	First / Terminal (T/P)/Mid Term	Second Sessional / Terminal (T/P)	Preliminary Exam (T/P)
<b>M.B.B.S.</b>	<b>I<sup>st</sup></b>	02.01.2019 to 14.01.2019	--	17.04.19 to 29.04.19
	<b>II<sup>nd</sup></b>	02.01.2019 to 14.01.2019	01.06.19 to 15.06.19	23.10.19 to 01.11.19
	<b>III/Part-I</b>	15.05.2019 to 30.05.2019	---	16.10.19 to 30.10.19
	<b>III/Part-II</b>	15.05.2019 to 30.05.2019	---	16.10.19 to 30.10.19
<b>B.D.S</b>	<b>I<sup>st</sup></b>	21.12.2019 to 30.12.2019	20.02.19 to 28.02.19	15.04.19 to 29.04.19
	<b>II<sup>nd</sup></b>	21.12.2019 to 30.12.2019	20.02.19 to 28.02.19	15.04.19 to 29.04.19
	<b>III<sup>rd</sup></b>	07.10.2019 to 31.10.2019	01.02.19 to 28.02.19	15.04.19 to 29.04.19
	<b>IV<sup>th</sup></b>	07.10.2019 to 31.10.2019	01.02.19 to 28.02.19	15.04.19 to 29.04.19
<b>B.P.T.</b>	<b>I<sup>st</sup></b>	03.10.2019 to 12.10.2019	09.01.19 to 18.01.19	03.04.19 to 12.04.19
	<b>II<sup>nd</sup></b>	03.10.2019 to 12.10.2019	09.01.19 to 18.01.19	03.04.19 to 12.04.19
	<b>III<sup>rd</sup></b>	03.10.2019 to 12.10.2019	09.01.19 to 18.01.19	03.04.19 to 12.04.19
	<b>IV<sup>th</sup></b>	---	14.12.19 to 24.12.19	03.04.19 to 14.04.19
<b>Nursing</b>	<b>B. Sc PBBSc., M.Sc.</b>	08.01.2019 to 16.01.2019	13.03.19 to 18.03.19	05.06.19 to 10.06.19
<b>M.P.H.</b>	<b>M.P.H.</b>	October – First week (1 <sup>st</sup> , 3 <sup>rd</sup> Sem) March – First week (2 <sup>nd</sup> , 4 <sup>th</sup> Sem)	---	November – Second week May – First week
<b>Biotechnology</b>	<b>B. Sc. (Medical Biotechnology)</b>	1st Term 21.09.18 to 24.09.18	---	14.11.18 to 17.11.18
	<b>M.Sc. (Medical Biotechnology)</b>	2nd Term 13.03.19 to 16.03.19	---	09.05.19 to 12.05.19

\*(Time table for odd batch will be declared later)

## 5. UNIVERSITY EXAMINATIONS

### (Winter Examinations)

SN	Name of Examination	Date of Examination
01	PG Examinations	16.11.2018
02	UG Examinations	01.12.2018

### (Summer Examinations)

SN	Name of Examination	Date of Examination
01	PG Examinations	17.04.2019
02	UG Examinations	01.06.2019

❖ **UG/PG Nursing examination for batch admitted on 01.10.2018 will be held from 01.08.2019 onwards (after completion of 240 working days)**

6. Foundation day of the Pravara Institute of Medial Sciences : **29<sup>th</sup> September 2018**
7. Founder's oration and Birth Anniversary celebration of Padamshree Dr. Vitthalrao Vikhe-Patil, Pravara Medical Trust, Loni 413736 : **26<sup>th</sup> August 2018.**
8. Birth Anniversary celebration of Padmabhushan, Dr. Balasaheb Vikhe Patil, Managing Trustee / President, PMT / PIMS, Loni 413736 – **5<sup>th</sup> April 2019.**

## 9. **SCHEDULE OF THE MEETINGS FOR SATUTORY AND NON STATUTORY BODIES OF THE UNIVERSITIES**

Statutory Body	Proposed Schedule
<b>Board of Management</b>	<ol style="list-style-type: none"> <li>1. <b>March - Last week</b> <ol style="list-style-type: none"> <li>a. To consider and approve Budget Estimates for ensuing year</li> <li>b. Appointment of Auditors for statutory Audit of the PIMS (DU)</li> <li>c. Any other Financial Matters</li> </ol> </li> <li>2. <b>July - Last week</b> To consider recommendations of Academic Council, University Authorities/Bodies</li> <li>3. <b>September-1<sup>st</sup> week</b> To consider recommendations of Academic Council, University Authorities/Bodies</li> <li>4. <b>November/December- 3<sup>rd</sup> week</b> To consider recommendations of Fee Fixation Committee on Fixation/revision of fees of UG/PG courses and other charges</li> </ol>
<b>Academic Council</b>	<ol style="list-style-type: none"> <li>1. <b>January/ February - 3<sup>rd</sup> week</b> To consider the recommendations of various Board of Studies and approval on syllabi, panel of Examiners, Introduction of new courses updation of syllabi and any other academic matters etc.</li> <li>2. <b>August/ September - Last week</b> To consider recommendations of various Board of Studies and approval on syllabi, panel of Examiners, Introduction of new courses updation of syllabi and any other academic matters etc.</li> <li>3. <b>November/ December -2<sup>nd</sup> week</b> To consider recommendations of various Board of Studies and approval on syllabi, panel of Examiners, Introduction of new courses updation of syllabi and any other academic matters etc.</li> </ol>

<p><b>Board of Studies</b></p> <ol style="list-style-type: none"> <li>1. Faculty of Medical – 8 Board of studies</li> <li>2. Faculty of Dental - 6 Board of Studies</li> <li>3. Faculty of Nursing – 3 Board of Studies</li> <li>4. Faculty of Allied Health Sciences <ol style="list-style-type: none"> <li>a. Physiotherapy</li> <li>b. Biotechnology</li> <li>c. Social Medicine</li> </ol> </li> </ol>	<p><b>May/June – Last week</b></p> <ol style="list-style-type: none"> <li>a. Prescribe syllabus</li> <li>b. Revision of syllabus</li> <li>c. Recommend Panel of Examiners</li> <li>d. Suggest Introduction/starting new courses- Degree / Diploma/Certificate</li> <li>e. Any other matter related to academic improvement</li> </ol>
<p><b>Planning and Monitoring Board</b></p>	<p><b>September/October – Last week</b></p> <ol style="list-style-type: none"> <li>a. Prepare University and College development Plans-Short Term/Long Term plans keeping in view with the objectives of the University with National Educational Policy</li> <li>b. Recommend Development and Collaborative programme for the college/university</li> <li>c. Evaluate and assess the use of grants by colleges/university in respect of development projects</li> <li>d. Assess the manpower's requirement of trained persons in different field of Health Sciences</li> <li>e. Introduction of strengthening suggestion of new courses</li> <li>f. Organize Academic Audit and Collaborative programmes of the University</li> <li>g. To recommend measures to create links and develop specific schemes of the University</li> </ol>
<p><b>Board of Examinations</b></p>	<p><b>Meeting are schedules before commencement of examinations and after completion</b></p> <p><b>1. March/April – Last week</b></p> <ol style="list-style-type: none"> <li>a. Approve schedule of examinations and centres</li> <li>b. Appointment of Paper Setters/ Moderators / Examiners (Theory/Practical/Clinical/Viva Voce etc.)</li> <li>c. To consider reports on Malpractices resorted by examinee Paper Setters/Examiners and other staff appointed for conduct of disciplinary action against persons found guilty</li> <li>d. To consider reports of vigilance squad, senior supervisors etc. relating to conduct of Examinations</li> <li>e. Any other matter related to examinations</li> </ol> <p><b>2. September/October- Last week</b></p> <ol style="list-style-type: none"> <li>a. Approve schedule of examinations and centres</li> <li>b. Appointment of Paper Setters/ Moderators / Examiners (Theory/Practical/Clinical/Viva Voce etc.)</li> <li>c. To consider reports on Malpractices resorted by examinee Paper Setters/Examiners and other staff appointed for conduct of disciplinary action against persons found guilty</li> <li>d. To consider reports of vigilance squad, senior supervisors etc. relating to conduct of Examinations</li> <li>e. Any other matter related to examinations</li> </ol>
<p><b>Board of Sports</b></p>	<p><b>1. August – First week</b></p> <ol style="list-style-type: none"> <li>a. Sports activity calendar</li> <li>b. Organization of various sports competitions</li> <li>c. All India/Zonal Sports participation</li> </ol> <p><b>2. April – First week</b></p> <ol style="list-style-type: none"> <li>a. Annual Report</li> <li>b. Sport day organization</li> <li>c. Infrastructure development</li> </ol>
<p><b>University Grievance Committee for staff and students</b></p>	<p>Preview and conduction of meeting frequently on receipt of grievances.</p>
<p><b>Women Harassment Redressal Cell</b></p>	<p>Preview and conduction of meeting frequently on receipt of grievances</p>

<b>Anti Ragging Committee</b>	<p><b>April- Last week</b></p> <p>a. Planning of preventive measures to prevent ragging incidences for newly admitted batch</p> <p>b. Forming Anti Ragging Squad and meeting with squad members</p> <p><b>August - Second week</b></p> <p>a. To take measures for prevention of Ragging Activities in the Institutions</p> <p>b. Display of boards for prevention of anti ragging activity with the names and contact numbers of the members of Anti Ragging Committee at prominent places</p> <p><b>*Frequent meetings on receipt of ragging complaints</b></p>
<b>Staff Selection Committee</b>	<p><b>August -Last week</b></p> <p>Meetings are held as per requirement of staff by each Constituent Units of the University</p>
<b>Directorate Research Cell Committee Meetings</b>	<p><b>August/September- Last week</b></p> <p>a. After receipt of more than 10 research proposals</p> <p>b. To review and approve PG dissertation topics</p>
<b>Institutional Ethics Committee</b>	<p><b>Meetings are held at institute level for approval of UG/PG research projects</b></p>
<b>Directorate of International Relations</b>	<p><b>June/July-Second week</b></p> <p>Orientation and providing necessary information to the Foreign students posted at Centre of Social Medicine on their arrival in University Campus</p> <p><b>September - Second week</b></p> <p>Orientation and providing necessary information to the local students of the PIMS(DU) joining Foreign Universities on Scholarship/Exchange programme on their departure</p>
<b>Teacher Parents Meeting</b>	<p><b>August/September-First week</b></p> <p>Orientation and providing necessary information about Medical, Dental and Allied Health Courses, Rules Regulations of Constituents Units of PIMS (DU) ,Hostel, Anti Ragging etc</p> <p><b>February/March - Second week</b></p> <p>Review of progress made by wards after Internal Examinations, University Examinations and attendance, etc</p>
<b>Purchase Committee Meeting</b>	<p><b>March/April - First week</b></p> <p>As on when required</p>
<b>Finance Committee Meeting</b>	<p><b>November- First week, March-First week</b></p>
<b>Fee Fixation Committee Meeting</b>	<p><b>November- Second week of every year</b></p>
<b>Annual Budget Meeting</b>	<p><b>February/March- Second week</b></p>

#### **ANNUAL CALENDER OF STUDENTS WELFARE ACTIVITIES**

##### **Sports and Co-Curricular Activities**

Paticipation of University team in various sports competitions/Games/Sport Events and Cultural Activities, as per schedule fixed by Association of Indian Universities, New Delhi.

SN	Sports/Activities	Schedule of the Calendar
1	Inter Collegiate Sports gathering(Padmanjali)/ Cultural Activities	January/February
2	All India /Zonal Sports Activities	According to sports calendar
3	Organization of Dr Balasaheb Vikhe Patil, (Padamabhushan Awardee) State Level Volley ball competitions	March

##### **University Functions**

SN	Event	Schedule of Calendar
1	Annual University Convocation	February/March/April
2	University Anniversary	29 <sup>th</sup> September

##### **Academic Administrative Audit**

Internal Audit	April/May-Second week
External Audit	June/July -Second week

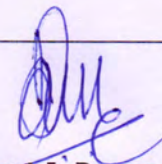
**Submission of Reports (Annual)**

Particulars	Annual Report
Submission of Annual Report of the University to UGC and all stake holders	May- Last week
Submission of Audited Statements of Accounts 2017-2018 to UGC	October/November-First week
Submission of Annual Report of IQAC to NAAC	August/September- First week
Report on working of Autonomous Cells of University i.e. Attendance Cell, Examination Cell, Research Cell, Academic Appraisal programme, IQAC Cell, University Institutional Forum for women, International Students Cells etc.	May/June-Last week

List of CMEs/CDEs/CNEs/CPEs, Workshops and Conferences Planned by Constituent Units during Academic Year 2018-2019

All Constituent Units of PIMS (DU) will conduct CMEs/CDEs/CNEs/CPEs, Workshops and Conferences in academic year considering teaching programme

Name of the College/Centre	Department/ Faculty	Name of the Activity	Month
Rural Medical College	Medical	Continuing Medical Education	Januray-June-2019 July-December-2018
Rural Dental College	Dental	Continuing Dental Education	Januray-June-2019 July-December-2018
Dr A.P.J. Abdul Kalam COPT	Physiotherapy	Continuing Physiotherapy Education	November-2018
College of Nursing	Nursing	Continuing Nursing Education	February-2019 April-2019
Centre for Social Medicine	Social Medicine	Continuing Medical Education	October-2018 January-2019 April-2019 July-2019
Directorate Research	Directorate Research	Workshop on Research Methodology	August-2018
Medical Education Technology Cell	Medical Education Technology Cell	1. UG-Training & Induction Programme 2. UG-Internship & Training programme 3. PG-Induction & Orientation programme 4. Faculty Development Programme	August - 2018-First week October -2018-Second week January - 2019-Second week April-2019 - Last week June 2019 - Last week



**Hemant J. Pawar**  
Registrar