

Pravara Institute of Medical Sciences (Deemed to be University)

University Established under section (3) of UGC Act, 1956.

NAAC Accredited with 'A' Grade (CGPA 3.17)

LONI - 413736, (Near Shirdi), Tal. Rahata,
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- Dr. Balasaheb Vikhe Patil Rural Medical College
- Rural Dental College
- Dr. APJ Abdul Kalam College of Physiotherapy
- Smt. Sindhutai Eknathrao Vikhe Patil College of Nursing
- Centre for Bio-Technology
- School of Public Health and Social Medicine
- Dr. Vitthalrao Vikhe Patil Pravara Rural Hospital

Ref. No.

Date :

Ref. No. PIMS/ R/ 2023/ 1907

Date:- 10/11/2023

To,

Dean / Principals/ Directors

Dr. Balasaheb Vikhe Patil Rural Medical College

Rural Dental College

Dr. APJ AK College of Physiotherapy

Smt. Sindhutai Eknathrao Vikhe Patil College of Nursing

College of Biosciences and Technology

School of Public Health and Social Medicine

College of Pharmaceutical Sciences

**Subject:- Annual Academic Calendar/ Schedule for various
activities for the Academic Session 2023-24.**

Sir / Madam,

With reference to the above subject I am here by submitting the Academic Calendar, Schedule of the Meetings, Schedule for Internal and University Examinations, Schedule of CME / Seminar / Conferences for the Academic year 2023-24 for the Student and Staff of constituent Colleges and Centers under Pravara Institute of Medical Sciences (Deemed to be University), Loni.

This is for your kind information and necessary perusal.

Dr. Arunkumar Vyas

Registrar

Registrar

Pravara Institute of Medical Sciences

(Deemed to be University)

Loni-413736, Tal. Rahata, Dist. Ahmednagar

(M.S.India)

Encl : Format of Academic Calendar 2023-24

Copy for information to :-

- 1) Hon'ble President, PIMS (DU)
- 2) Hon'ble Vice-Chancellor, PIMS (DU)

Copy to :- 1) The Manager IT – For uploading on website.

- 2) Controller of Examinations.



PRAVARA INSTITUTE OF MEDICAL SCIENCES
(DEEMED TO BE UNIVERSITY)

Ref: PIMS/R/2023/1907(5)

Date: 17/10/2023

NOTIFICATION

Centre for Biotechnology

ANNUAL ACADEMIC CALENDAR/SCHEDULE FOR VARIOUS ACTIVITIES FOR THE ACADEMIC YEAR 2023-24.

It is notified for information of all concerned that the Academic Calendar, schedule of the meetings of the statutory and non-statutory authorities including detailed Internal and University examination schedule, Schedule of CME/Seminar/Conferences for the Academic year 2023-24 for constituent colleges & the courses under the ambit of Pravara Institute of Medical Sciences (Deemed to be University) shall be as under.

1. TERMS & VACATION

Term	From	To	Total days	No. of Holidays					Available working days
				Sundays	Public Holidays	Vacation	Uni. Exam	Total Holidays	
Under Graduate Allied Health Sciences Faculty, COPT: (UG) B.P.T., CBT: (UG) B. Sc., (Medical Biotechnology), CSM: (UG) Diploma in Optometry & Ophthalmic Assistant									
I st Term I Sem	16/08/2023	11/02/2024	180	28	09	7	15	37	143
I st Term III & V Sem	18/09/2023	15/03/2024	180	28	10	7	15	38	142
Vacation									
II st Term I Sem	01/03/2024	27/08/2024	180	25	07	7	15	32	148
I st Term IV & VI Sem	26/03/2024	21/09/2024	180	25	05	7	15	30	150
Vacation									

Term	From	To	Total days	No. of Holidays					Available working days
				Sundays	Public Holidays	Vacation	Uni. Exam	Total Holidays	
Post Graduate Allied Health Sciences Faculty, COPT : (PG) M. P.T, CBT: (PG) M. Sc. (Medical Biotechnology), CSM: (PG) M.P.H, (PG) MSW,									
I st Term I Sem	01/09/2023	27/02/2024	180	26	10	7	15	36	144
I st Term III Sem	18/09/2023	15/03/2024	180	28	10	7	15	38	142
Vacation									
II nd Term II Sem	01/03/2024	27/08/2024	180	25	07	7	15	32	148
II nd Term IV Sem	26/03/2024	21/09/2024	180	25	05	7	15	30	150
Vacation									

Duration of the Academic Term will vary according to changes as per the admission procedures

Sr. No.	Programmes	Days in First Term	Days in Second Term	Total Days
1	PG and UG	145	146	291
2	Minimum total working days required each year = 240 Days			

2. ADMISSIONS

Particulars	Dates of 2023-2024
Conduct of CET	11.06.2023 (UG) & 01.07.2023 (PG)
All India Ph. D Entrance Test (2022-2023)	01.07.2023
Commencement of Academic Session	16.08.2023 (UG) & 01.09.2023 (PG)
Last date of admission	08.07.2023 (UG) & 24.07.2023 (PG)

3. INDUCTION/ORIENTATION PROGRAMME

Particulars	Proposed
Orientation of PG Programme	26.08.2023
Orientation of UG Programme	18.09.2023

4. INTERNAL EXAMINATIONS – (Regular Batch)

Course	Year/ Batch/Sem	Internal Exam		University Sem Exam
		First /Mid Term	Preliminary	
B. Sc.(Medical Biotechnology)	I	23.10.2023	26.12.2023	23-01-2024
	III			
	V			
M.Sc.(Medical Biotechnology)	I	23.10.2023	26.12.2023	23-01-2024
	III			

Course	Year/ Batch/Sem	Internal Exam		University Sem Exam
		First /Mid Term	Preliminary	
B. Sc.(Medical Biotechnology)	II	13.05.2024	01.07.2024	22.07.2024
	IV			
	VI			
M.Sc.(Medical Biotechnology)	II	13.05.2024	01.07.2024	22.07.2024
	IV			

5. Foundation day of the Pravara Institute of Medical Sciences: 29th Sept. 2023

6. Founder's Birth Anniversary celebration of Padmashree Dr. Vitthalrao Vikhe Patil, Pravara Medical Trust, Loni 413736: 30/08/2023.

7. Birth Anniversary celebration of Padmabhushan, Dr. Balasaheb Vikhe Patil, Managing Trustee / President, PMT / PIMS: 05/05/2024.

8. VACATION – TEACHERS :

Vacation	From	To	Days
Winter Vacation	University will declare later		30
Summer Vacation			40

Important Note:

- Each teaching staff shall avail only the half vacation i.e. 50 % of the total vacation period at the discretion of the Dean/ Principal. They shall sanction the vacation in such a way that 50 % teaching staff of the department shall be present in the department during the vacation period (as per Statute, Ordinance and Direction of the University from time to time).
- The teachers shall avail either the first half or second half of the vacation period ensuring that 50% of the staff are working at any given half of the vacation period specified and notified. There shall be no advancement or postponement of vacation period availment by the teaching staff. The 50% of unutilized/ unavailed vacation period shall be considered as PL at a ratio 2:1 (Vacation days : PL days). During the working days teachers are entitled for CL/ Sick Leave/ PL only.
- The University authorities may cancel the availment of vacation by the staff in emergency situations like Inspections, Crisis and Disaster Management. In such case they will be suitably completed with PL as per rule.
- The Dean/ Principal shall ensure that sufficient teaching staff shall be present during University examination period for smooth conduct of examinations.

Sports and Co-Curricular Activities :

Participation of University team in various sports competitions/Games/Sport Events and Cultural Activities, as per schedule fixed by Association of Indian Universities, New Delhi.

SN	Sports/Activities	Schedule of the Calendar
1	Inter Collegiate Sports gathering(Padmanjali)/ Cultural Activities	As per University Guidelines
2	All India /Zonal Sports Activities	As per University Guidelines

University Functions :

SN	Event	Schedule of Calendar
1	Annual University Convocation	As per decision of PIMS (DU)
2	University Anniversary	29 th September 2023

9. SCHEDULE OF THE MEETINGS FOR STATUTORY AND NON STATUTORY BODIES OF THE UNIVERSITIES :

Statutory Body	Proposed Schedule
Board of Management	1. <u>March</u> a. To consider and approve Budget Estimates for ensuing year b. Appointment of Auditors for statutory Audit of the PIMS (DU) c. Any other Financial Matters 2. <u>July</u> To consider recommendations of Academic Council, University Authorities/Bodies 3. <u>September</u> To consider recommendations of Academic Council, University Authorities/Bodies 4. <u>November/December</u> To consider recommendations of Fee Fixation Committee on Fixation/revision of fees of UG/PG courses and other charges
Academic Council	1. <u>December</u> To consider the recommendations of various Board of Studies and approval on syllabi, panel of Examiners, Introduction of new courses updation of syllabi and any other academic matters etc. 2. <u>July</u> To consider recommendations of various Board of Studies and approval on syllabi, panel of Examiners, Introduction of new courses updation of syllabi and any other academic matters etc.
Board of Studies 1. Faculty of Medical – 8 Board of studies 2. Faculty of Dental - 4 Board of Studies 3. Faculty of Nursing – 2 Board of Studies 4. Faculty of Allied Health Sciences a. Physiotherapy b. Biotechnology c. Social Medicine	May/June a. Prescribe syllabus b. Revision of syllabus c. Recommend Panel of Examiners d. Suggest Introduction/starting new courses- Degree / Diploma/Certificate e. Any other matter related to academic improvement November / December a. Prescribe syllabus b. Revision of syllabus c. Recommend Panel of Examiners d. Suggest Introduction/starting new courses- Degree / Diploma/Certificate Any other matter related to academic improvement
Planning and Monitoring Board	September/October a. Prepare University and College development Plans- Short Term/Long Term plans keeping in view with the objectives of the University with National Educational Policy

	<ul style="list-style-type: none"> b. Recommend Development and Collaborative programme for the college/university c. Evaluate and assess the use of grants by colleges/university in respect of development projects d. Assess the manpower's requirement of trained persons in different field of Health Sciences e. Introduction of strengthening suggestion of new courses f. Organize Academic Audit and Collaborative programmes of the University g. To recommend measures to create links and develop specific schemes of the University
Board of Examinations	<p>Meeting are schedules before commencement of examinations and after completion</p> <p>1. <u>March/April</u> – Last week</p> <ul style="list-style-type: none"> a. Approve schedule of examinations and centres b. Appointment of Paper Setters/ Moderators / Examiners (Theory/Practical/Clinical/Viva Voce etc.) c. To consider reports on Malpractices resorted by examinee Paper Setters/Examiners and other staff appointed for conduct of disciplinary action against persons found guilty d. To consider reports of vigilance squad, senior supervisors etc. relating to conduct of Examinations e. Any other matter related to examinations <p>2. <u>September/October</u>- Last week</p> <ul style="list-style-type: none"> a. Approve schedule of examinations and centres b. Appointment of Paper Setters/ Moderators / Examiners (Theory/Practical/Clinical/Viva Voce etc.) c. To consider reports on Malpractices resorted by examinee Paper Setters/Examiners and other staff appointed for conduct of disciplinary action against persons found guilty d. To consider reports of vigilance squad, senior supervisors etc. relating to conduct of Examinations e. Any other matter related to examinations
Board of Sports	<p>1. <u>August</u> – First week</p> <ul style="list-style-type: none"> a. Sports activity calendar b. Organization of various sports competitions c. All India/Zonal Sports participation <p>2. <u>April</u> – First week</p> <ul style="list-style-type: none"> a. Annual Report b. Sport day organization c. Infrastructure development
University Grievance Committee for staff and students	Preview and conduction of meeting frequently on receipt of grievances
Internal Complaint Committee	Preview and conduction of meeting frequently on receipt of grievances
Anti Ragging Committee	<p><u>April</u>- Last week</p> <ul style="list-style-type: none"> a. Planning of preventive measures to prevent ragging incidences for newly admitted batch b. Forming Anti Ragging Squad and meeting with squad members <p><u>August</u> - Second week</p> <ul style="list-style-type: none"> a. To take measures for prevention of Ragging Activities in the Institutions b. Display of boards for prevention of anti ragging activity with the names and contact numbers of the members of Anti Ragging Committee at prominent places <p>*Frequent meetings on receipt of ragging complaints</p>
Staff Selection Committee	Meetings are held as per requirement of staff by each Constituent Units of the University
Research and Development Cell Committee Meetings	<ul style="list-style-type: none"> a. After receipt of more than 10 research proposals b. To review and approve PG dissertation topics
Institutional Ethics Committee	Meetings are held at institute level for approval of UG/PG research projects

Directorate of International Relations	a) Orientation and providing necessary information to the Foreign students posted at School of Public Health and Social Medicine on their arrival in University Campus b) Orientation and providing necessary information to the local students of the PIMS(DU) joining Foreign Universities on Scholarship/Exchange programme on their departure
Teacher Parents Meeting	November/ December -First week Orientation and providing necessary information about Medical, Dental, Nursing and Allied Health Courses, Rules Regulations of Constituents Units of PIMS (DU) ,Hostel, Anti Ragging etc Review of progress made by wards after Internal Examinations, University Examinations and attendance, etc
Purchase Committee Meeting	As an when required
Finance Committee Meeting	November- First week, March-First week
Fee Fixation Committee Meeting	November- Second week of every year
Annual Budget Meeting	February/March- Second week

Academic Administrative Audit :

Internal Audit	April/May-Second week
External Audit	June/July -Second week

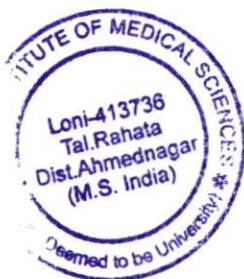
Submission of Reports (Annual) :

Particulars	Annual Report
Submission of Annual Report of the University to UGC and all stake holders	May- Last week
Submission of Audited Statements of Accounts 2022-2023 to UGC	October/November-First week
Submission of Annual Report of IQAC to NAAC	August/September- First week
Report on working of Autonomous Cells of University i.e. Attendance Cell, Examination Cell, Research Cell, Academic Appraisal programme, IQAC Cell, University Institutional Forum for women, International Students Cells etc.	May/June-Last week

List of Workshops and Conferences Planned by Constituent Units during Academic Year 2023-2024.

All Constituent Units of PIMS (DU) will conduct Workshops and Conferences in academic year considering teaching programme

Name of the College/Centre	Department/Faculty	Name of the Activity	Month
Centre for Biotechnology	Biotechnology	Training, Conference and Workshop	November 2023/ March 2024/ May 2024
Research and Development Cell	Research and Development Cell	Workshop on Research Methodology	




Registrar
 Registrar
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 (M.S. India)